

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	2020	To	31	03	2021

Reference and administration details

Charity name	Haemophilia Scotland		
Other names charity is known by			
Registered charity number	SC044298		
Charity's principal address	Eric Liddell Centre		
	15 Morningside Road		
	Edinburgh		
	Postcode	EH10 4DP	

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adam Davidson		From August 2020	Haemophilia Scotland AGM
2	John Dearden	Treasurer		Haemophilia Scotland AGM
3	Jay Gardner		From August 2020	Haemophilia Scotland AGM
4	Joanne Kirkham	Secretary	From August 2020	Haemophilia Scotland AGM
5	Graeme Malloch		From August 2020	Haemophilia Scotland AGM
6	Gregor McInnes	Vice Chair		Haemophilia Scotland AGM
7	William (Bill) Wright	Chair		Haemophilia Scotland AGM
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Nancy Brodie	Retired 22 nd August 2020 at AGM
Nikki Gandy	Retired 22 nd August 2020 at AGM
Hugh McInnes	Retired 22 nd August 2020 at AGM

Structure, governance and management

Type of governing document

Haemophilia Scotland was formed in October 2014 as an unincorporated organisation. It converted to a Scottish Charitable Incorporated Organisation (SCIO) on 15th May 2015. The Constitution was amended on 17th July 2016 and 19th May 2018.

Trustee recruitment and appointment

The Constitution provides for a minimum of 4 and a maximum of 12 charity trustees appointed by the membership of Haemophilia Scotland at the Annual General Meeting (AGM). A third of the charity trustees are subject to retirement each year based on the longest serving members. Retiring members are eligible for re-election. Nomination of members to become a charity trustee are invited in advance of each AGM. Charity trustees may co-opt up to 4 members to be charity trustees, who will serve until the next AGM and then be eligible for election.

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Objectives and activities

Charitable purposes

The organisation's purposes are:

1. To further as a primary objective the health, education, wellbeing, and the social and economic welfare of all those in Scotland with a bleeding disorder and their families.
2. To further the health, education, and the social and economic welfare of the haemophilia and bleeding disorders community in Scotland and internationally and in furtherance thereof:
 - (a). to bring together individuals and organisations that share such interests.
 - (b) where possible, to cultivate reciprocal relations with organisations that have similar aims, relevant health, social welfare and educational objectives or which may otherwise support or benefit the Scottish Charitable Incorporated Organisation (SCIO).

Summary of the main activities in relation to these objects

We meet our charitable purposes through providing:

- Direct support and opportunities for members of the Scottish bleeding disorders community to support each other through events and mentoring.
- Independent and patient friendly information relevant to living with a bleeding disorder.
- Advocacy and support services to members, working closely with Scottish Haemophilia Centres and key stakeholders to secure the best possible treatment and care.

Achievements and performance

Summary of the main achievements of the charity during the financial period

Support

Haemophilia Scotland aims to provide a way for all people in Scotland with haemophilia, von Willebrands and other bleeding disorders and their families to meet, share experiences, learn from one another and offer mutual support. It is a primary objective of the charity to further the health, education, wellbeing, and the social and economic welfare of our members.

The COVID-19 pandemic put in jeopardy our ability to achieve this fundamental objective of our organisation. It forced us to adapt our approach to help maintain the physical and mental health and welfare of our membership. During lockdown physical contact became the main obstacle to engagement with our membership, but one that was necessary to stop the spread of the virus.

Like many areas, we turned to technology to help maintain contact with our members. These individual actions appear simple but required planning and organisation and a refocussing of our staff resources.

The actions we took included hosting “Coffee and Zoom” events to help our membership socialise whilst in lockdown. We made phone calls to all of our membership whose data protection preferences allowed us to contact them and used these calls as an opportunity to check in on the welfare of our membership and to also identify any common issues as well as any information and/or support gaps. Additionally, we hosted a virtual workshop on the first Tuesday of each month for women affected by a bleeding disorder to come together to offer mutual support and to work on creative art that will be exhibited at the Gallery of Modern Art in Glasgow in 2022.

To encourage our membership to keep fit in lockdown, our Alliance funded Self-Management Programme was reconfigured to allow for virtual video physio appointments with programmes of exercise activity designed for each member. We further supported this through the purchase of necessary exercise equipment required to do their prescribed, tailor-made exercises. In conjunction with the Scottish Inherited Bleeding Disorders Network (SIBDN), we co-hosted a webinar on “Mental Wellbeing During Covid and Beyond” and had healthcare professionals lead it. For Book Week Scotland, we hosted a webinar and had a discussion on the juxtaposition between the experiences of the older and younger generations of people with bleeding disorders. We developed our support to the Kenya Haemophilia Association following the previous year’s visit funded by the WFH.

Information

Haemophilia Scotland aims to provide accurate, up-to-date, accessible information on all matters related to haemophilia, von Willebrands and other bleeding disorders. We do this with individuals over the phone, by email, via our web site and on social media.

At the outset of the COVID-19 pandemic, we created a dedicated COVID-19 page on our website where we posted the most up-to-date information from haemophilia centres, the treatment home delivery service, pharmaceutical companies and Scottish Government. We shared information from the psychological support service on anxiety during covid, and signposted people to support they may be eligible for, such as One Parent Scotland’s £50 energy grant for gas/electricity bills. We collated numerous questions from our membership about the vaccine and bleeding disorders and posted a “FAQ” section on our website answering the most asked questions. All this information was uploaded to our website, posted to social media and emailed out to our membership. Our website was visited 24,779 times by 14,794 users.

We shared information about other support activities our membership can take part in, such as Over the Wall's "Camp in the Clouds" for children and families with health conditions. We provided broader information on the world of bleeding disorders, including information on cyclist Alex Dowsett trying out for the Tokyo Olympics and shared YouTube videos by Jay Gardner on daily life of a haemophiliac.

Advocacy

Haemophilia Scotland aims to facilitate progressive, influential relations with the medical establishment, voluntary sector intermediaries, government agencies, similar UK organisations and international partners.

Most of our work in this field in this period was related to the contaminated blood products disaster. We worked closely with the Scottish Infected Blood Forum (SIBF) to input into the ongoing UK Public Inquiry. This involved substantial input to the Inquiry with both our Chair and Chief Executive having to provide lengthy written statements. It remained a large part of our work, despite the limitations on travel to London due to covid restrictions.

Input to the Inquiry involved reviewing written evidence; monitoring much of the oral evidence; liaising with legal professionals; liaising with our own members with related concerns; where necessary offering personal support; liaising with Inquiry officials and where necessary raising members' concerns. We also briefed Scottish Government Ministers and liaised with their officials.

We have been active representing members' interests in the Scottish Infected Blood Support Scheme, which provides financial and psychological support to those living in Scotland who were infected with HIV or Hepatitis C from blood or blood products and their families.

We continue to be represented on the Scottish Inherited Bleeding Disorders Network (a managed clinical network) whose role is to facilitate clinical and other improvements within the NHS for individuals with inherited bleeding disorders

Additionally, our membership had the opportunity to take part in a survey on how haemophilia services are delivered in Scotland, via the NHS National Health Services Scotland. The Scottish Government also asked Public Health Scotland to evaluate the shielding programme. Public Health Scotland created a survey which we shared with our membership to help them learn more about people's experience of shielding in Scotland, and to help inform their next steps.

Funding

Haemophilia Scotland aims to be a strong and sustainable organisation and we are grateful to the Scottish Government, our pharmaceutical supporters, and other grant-giving bodies who support our work. We are particularly grateful to the members of our community who take part in community fundraising to support our work or raise money for the Contaminated Blood Fund that we support. We wish to record our sincere gratitude to an individual who made two anonymous donations in September 2020 of £10,000 to Haemophilia Scotland and £5,000 to the Contaminated Blood Fund. These donations have made a big difference to both our organisations.

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As noted elsewhere, Covid-19 had an impact on our ability to organise events and gatherings, but we were able with the support of funders to re-align how we utilised much of the restricted funds during the year. We were fortunate in securing some additional income during the year, the majority of which was unrestricted. After taking account of reductions in expenditure, we achieved a surplus of £26,448. We continue to explore new sources of funding to maintain the viability of Haemophilia Scotland.

Financial review

Brief statement of the charity's policy on reserves

We review our Policy on reserves each year when we set the budget for the financial year ahead. Current policy provides that we retain in reserves sufficient funds to cover 3 to 4 months' operating costs.

The charity trustees believe that by setting reserves at this level they are providing a buffer against loss of grant income and providing sufficient flexibility to fund short-term deficits in cash budgets.

Details of any deficit

We do not have a deficit.

Donated facilities and services (if any)

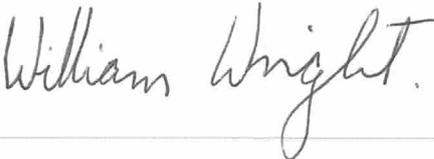
We have not been in receipt of any donated facilities or services.

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	William Wright	
Position (e.g., Chair)	Chair	
Date	2 nd December 2021	

		Enter charity name below						Enter SC No. below	
		HAEMOPHILIA SCOTLAND						SC044298	
For the period from		Period start date				Period end date			
		Day	Month	Year	to	Day	Month	Year	
		01	April	2020		31	March	2021	
Section A Statement of receipts and payments									
	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period			
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £			
A1 Receipts									
Donations	11,509	12,500			24,009	12,175			
Legacies					-	-			
Grants	64,510	16,640			81,150	35,420			
Receipts from fundraising activities	5,643	1,340			6,983	12,105			
Gross trading receipts					-	-			
Income from investments other than land and buildings	35	26			61	189			
Rents from land & buildings					-	-			
Gross receipts from other charitable activities					-	-			
					-	-			
A1 Sub total	81,697	30,506	-	-	112,203	59,889			
A2 Receipts from asset & investment sales									
Proceeds from sale of fixed assets					-	-			
Proceeds from sale of investments					-	-			
A2 Sub total	-	-	-	-	-	-			
Total receipts	81,697	30,506	-	-	112,203	59,889			
A3 Payments									
Expenses for fundraising activities	4,154				4,154	7,012			
Gross trading payments					-	-			
Investment management costs					-	-			
Payments relating directly to charitable activities	58,972	20,280			79,252	90,515			
Grants and donations					-	-			
Governance costs:					-	-			
Audit / independent examination	960				960	960			
Preparation of annual accounts	1,000				1,000	1,000			
Legal costs					-	-			
AGM/Conference	389				389	1,839			
					-	-			
A3 Sub total	65,475	20,280	-	-	85,755	101,326			
A4 Payments relating to asset and investment movements									
Purchases of fixed assets					-	-			
Purchase of investments					-	-			
A4 Sub total	-	-	-	-	-	-			
Total payments	65,475	20,280	-	-	85,755	101,326			
Net receipts / (payments)	16,222	10,226	-	-	26,448	(41,437)			
A5 Transfers to / (from) funds	(2,181)	2,181			-	-			
Surplus / (deficit) for year	14,041	12,407	-	-	26,448	(41,437)			

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	56,843	53,250			110,093	151,530
	Surplus / (deficit) shown on receipts and payments account	14,041	12,407			26,448	(41,437)
						-	
						-	
	Cash and bank balances at end of year	70,884	65,657	-	-	136,541	110,093
	(Agree balances with receipts and payments account(s))						

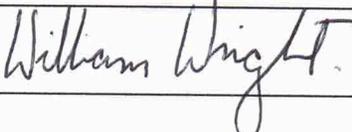
B2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
		Total	-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
		Total	-	-	-

B4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
		Total	-	-

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	William Wright	24/12/2021

Section C Notes to the Accounts

C1 Nature and purpose of funds
(may be stated on analysis of funds worksheets)

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C2 Grants

	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Novo	384	7,500			7,884	1,771
Swedish Orph	1,125	-			1,125	10,404
Donations	10,000	5,000			15,000	-
					-	
Total	11,509	12,500	-	-	24,009	12,175

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Scottish Government	64,510		64,510	25,441
Health & Social Care Alliance		16,640	16,640	9,979
			-	
			-	
Total	64,510	16,640	81,150	35,420

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Other	5,643	1,340			6,983	12,105
					-	
					-	
					-	
					-	
					-	
Total	5,643	1,340	-	-	6,983	12,105

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Travel & Subsistence	1,026				1,026	4,431
Establishment Costs	5,964				5,964	11,227
Office Expenses	1,332				1,332	1,163
Printing, Postages and Stationary					-	1,451
Subscriptions	719				719	295
Project costs	1,859	4,535			6,394	7,544
Staff Costs	47,732	15,745			63,477	62,664
Marketing Costs					-	-
Bank charges	340				340	547
World Congress					-	1,193
					-	-
Total	58,972	20,280	-	-	79,252	90,515

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	11,509				11,509	150
Legacies					-	-
Grants	64,510				64,510	25,441
Receipts from fundraising activities	5,643				5,643	6,631
Gross trading receipts					-	-
Income from investments other than land and buildings	35				35	142
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
Sub total	81,697	-	-	-	81,697	32,364
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
Sub total	-	-	-	-	-	-
Total receipts	81,697	-	-	-	81,697	32,364
Payments						
Expenses for fundraising activities	4,154				4,154	7,012
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	58,972				58,972	79,241
Grants and donations					-	-
Governance costs:						
Audit / independent examination	960				960	960
Preparation of annual accounts	1,000				1,000	1,000
Legal costs					-	-
AGM & Conference	389				389	1,839
Sub total	65,475	-	-	-	65,475	90,052
Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
Sub total	-	-	-	-	-	-
Total payments	65,475	-	-	-	65,475	90,052
Net receipts / (payments)	16,222	-	-	-	16,222	(57,688)
Transfers to / (from) funds	(2,181)				(2,181)	(10,747)
Surplus / (deficit) for year	14,041	-	-	-	14,041	(68,435)

Nature and purpose of funds

HAEMOPHILIA SCOTLAND

SC044298

Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Restricted fund 5 - enter name of fund below	Restricted fund 6 - enter name of fund below	Womens Group	Total restricted funds	Total restricted funds last period
	Malawi & Kenya	Memorial Fund	Older People	Health & Social Care Alliance	Nurses	Pairing			
Receipts									
Donations		5,000	7,500					12,500	12,025
Legacies				16,640				-	-
Grants	98	1,142					100	16,640	9,979
Receipts from fundraising activities								1,340	5,474
Gross trading receipts								-	
Income from investments other than land and buildings		26						26	47
Rents from land & buildings								-	
Gross receipts from other charitable activities								-	
Sub total	98	6,168	7,500	16,640	-	-	100	30,506	27,525
Receipts from asset & investment sales									
Proceeds from sale of fixed assets									
Proceeds from sale of investments									
Sub total	-	-	-	-	-	-	-	-	-
Total receipts	98	6,168	7,500	16,640	-	-	100	30,506	27,525
Payments									
Expenses for fundraising activities									
Gross trading payments									
Investment management costs									
Payments relating directly to charitable activities	52	1,980		18,248				20,280	16,009
Grants and donations									
Governance costs:									
Audit / independent examination									
Preparation of annual accounts									
Legal costs									
Sub total	52	1,980	-	18,248	-	-	-	20,280	16,009

OSCR

Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts					v2
Report to the trustees/members of	Charity name	Haemophilia Scotland					
Registered charity number	SC044298						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year	to	Day	Month	Year
	01	04	2020		31	03	2021
Set out on pages							(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.						
Independent examiner's statement	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]						
	1. which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> • to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and • to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or						
	2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.						
Signed:					Date:	24/12/2021	
Name:	Andrew B Wilson						
Relevant professional qualification(s) or body (if any):	CA						
Address:	Nelson Gilmour Smith						
	Mercantile Chambers						
	53 Bothwell Street						
	Glasgow G2 6TB						