

APPENDIX 1



Trustees' Annual Report for the period							
	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
From	01	04	2021		31	03	2022

Office of the Scottish Charity Regulator

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Haemophilia Scotland
S044298
Eric Liddell Centre
15 Morningside Road
Edinburgh
Postcode EH10 4DP

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adam Davidson			Haemophilia Scotland
2	John Dearden	Treasurer		Haemophilia Scotland
3	Jay Gardner			Haemophilia Scotland
4	Joanne Kirkham	Secretary		Haemophilia Scotland
5	Graeme Malloch			Haemophilia Scotland
6	Gregor McInnes	Vice-Chair		Haemophilia Scotland
7	William Wright	Chair		Haemophilia Scotland
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APPENDIX 1

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
None	

Structure, governance and management

Type of governing document

Haemophilia Scotland was formed in October 2014 as an unincorporated organisation. It converted to a Scottish Charitable Incorporated Organisation (SCIO) on 15th May 2015. The Constitution was amended on 17th July 2016 and 19th May 2018.

Trustee recruitment and appointment

The Constitution provides for a minimum of 4 and a maximum of 12 charity trustees appointed by the membership of Haemophilia Scotland at the Annual General Meeting (AGM). A third of the charity trustees are subject to retirement each year based on the longest serving members. Retiring members are eligible for re-election. Nomination of members to become a charity trustee are invited in advance of each AGM. Charity trustees may co-opt up to 4 members to be charity trustees, who will serve until the next AGM and then be eligible for election.

Objectives and activities

Charitable purposes

The organisation's purposes are:

1. To further as a primary objective the health, education, wellbeing, and the social and economic welfare of all those in Scotland with a bleeding disorder and their families.
2. To further the health, education, and the social and economic welfare of the haemophilia and bleeding disorders community in Scotland and internationally.
3. To bring together individuals and organisations that share such interests.
4. Where possible, to cultivate reciprocal relations with organisations that have similar aims, relevant health, social welfare and educational objectives or which may otherwise support or benefit the Scottish Charitable Incorporated Organisation (SCIO).

Summary of the main activities in relation to these objects

We meet our charitable purposes through providing the following:

1. Provide direct support and opportunities for our members within the Scottish bleeding disorders community to engage in social, educational and support activities and events throughout the year,
2. Communicate up to date and relevant information to our members on matters directly related to living with a bleeding disorder.
3. Provide advocacy and support services to members and work closely with Scottish Haemophilia Centres and key stakeholders to ensure the best possible treatment and care.

Achievements and performance

Summary of the main achievements of the charity during the financial period

Information

Haemophilia Scotland aims to provide accurate, up-to-date, accessible information on all matters related to haemophilia, von Willebrand Disease and other bleeding disorders. We do this with individuals and groups, in person, over the phone, via video, by email, and on social media.

As we entered the second year of the COVID-19 pandemic, the organisation increased the frequency and made improvements to our social media bulletins to provide more information on mental health, physical activities and general well-being for our members. A monthly e-newsletter was also introduced to help raise awareness of upcoming events, medical advice and other relevant matters.

During our virtual AGM held in October, we facilitated a patient information session on new treatments and received updates from pharmaceutical companies on upcoming products and the benefits they could offer.

Haemophilia Scotland staff attended a benefits training workshop to gain up-to-date information on the range of benefits our members may be eligible for. Updates and advice were added to our website and social media with the relevant benefits along with helpful links to the application pages to simplify the process for our members.

Support

Haemophilia Scotland aims to provide a way for all people with haemophilia, von Willenbrand Disease and other bleeding disorders in Scotland to meet, share experiences, learn from one another and offer mutual support.

We facilitated monthly virtual support groups for our members and moderated closed member forums within our social media to help ensure communication and relationships between members were maintained during this extended period of isolation and stress. In addition, we made regular outgoing welfare calls to members that requested support over the pandemic.

We organised a World Haemophilia Day virtual fundraising event, "Central Belter Challenge" where 41 participants pledged to collectively travel a 100km route between Scotland's two adult Comprehensive Care Centres. The event was a great success and helped raise awareness of bleeding disorders with the Scottish public as well help generate funds for the organisation. We also had our CEO and two members take part in the virtual London Marathon to help and raise funds and the profile of the organisation.

The organisation continued to support our twinning partner, the Kenya Haemophilia Association, to organise and plan events. The first ever Kenyan women's conference was held in Nairobi and was a great success.

With the reduction in legal restrictions towards the end of the financial year, planning began on a full range of in-person events for the new financial year to encourage social interaction and bring the bleeding disorder community back together.

Summary of the main achievements of the charity during the financial period (cont.)

Advocacy

Haemophilia Scotland aims to facilitate progressive influential relationships with the medical establishment, voluntary sector intermediaries, similar UK organisations and international partners.

The organisation continued to be heavily involved in the ongoing Infected Blood Inquiry both directly as a core participant and helping to support and advocate for Scottish infected and affected members. This included regular attendance at meetings with the legal team representing Scottish participants to provide input and evidence for the Inquiry and our involvement on the Scottish Infected Blood Support Scheme Advisory Group.

We continued our close working relationship with the Scottish Infected Blood Forum to provide input to the Inquiry from all infected and affected members from both organisations and ensure that their concerns are noted and directed to the correct channels. Our Chair and CEO engaged with the Scottish Government Minister for Public Health, Women's Health and Sport to discuss ways to support those infected and affected by contaminated blood and blood products.

In partnership with the Scottish Infected Blood Forum, and with support from Scottish Government, we launched a members survey aimed at informing the Infected Blood Compensation Framework Study, led by Sir Robert Francis. We anticipate our ongoing work on responding to many written statements will include responding to his proposals when published in advance of his appearance at the Infected Blood Inquiry.

We maintained our representation within the Scottish Inherited Bleeding Disorders Network Steering Group that monitors and advises on improvements within the NHS for people with bleeding disorders. We were involved in discussions regarding the Risk Review report on potential changes and conclusions to NHS specialist services and treatments.

The organisation has been active in liaising with the SIBDN on behalf of our members on issues with the home delivery service for medication within Scotland. This involved escalating these issues to key contacts within the process as a matter of urgency and providing our members with an escalation process to ensure their complaints were received and dealt with.

In early 2022 we began preparation on our Patient Needs Assessment which will attempt to identify and record the unmet needs of people living with bleeding disorders in Scotland. We hope all members will contribute to this survey when published in the Summer.

Dan Farthing, who had been with the organisation since 2012, left us at the end of October 2021 for new opportunities with another Scottish Charity. We wished Dan well in his new role. The Trustees took this opportunity to review our current staff structure and promoted Alex Whitteker to a more senior Operations Manager position. We are grateful to Alex for maintaining the high level of service to our members during this transitional period. We were pleased to report the appointment of Alan Martin as our new Director from late February. The Board are encouraged by the impact Alan has made in a very short period of time and feel that he will prove to be a real asset to our small organisation.

Financial review

Summary of our Financial position

We ended 2021/22 with a surplus and a healthy bank balance thanks to the many generous donations and grants received during the year. Particular thanks are extended to individuals and groups who have undertaken fundraising activities on our behalf. The Scottish Government continues to be a significant contributor to our income and has confirmed continuation of grant income for 2022/23. For the year ahead we are continuing to explore new sources of fundraising to support our activities.

Our accounts include monies raised by a voluntary organising committee in support of the creation of a tribute to individuals and their families who have suffered from the infected blood disaster. At the end of the financial year this fund stood at just short of £40,000.

Brief statement of the charity's policy on reserves

The Reserves Policy is updated annually on completion of the budget for the financial year ahead. The current policy states that we retain funds in reserve sufficient to cover between three to four months of operating costs.

The charity trustees believe that by setting reserves at this level they are providing a buffer against loss of grant income and providing sufficient flexibility to fund short-term deficits in cash budgets.

Details of any deficit

The charity does not have a deficit.

Donated facilities and services (if any)

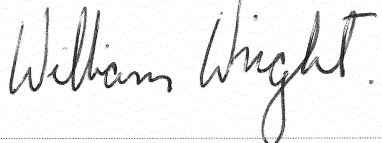
We have not been in receipt of any donated facilities or services within this period.

APPENDIX 1

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	William Wright	
Position (e.g. Chair)	Chair	
Date	28 th September 2022	

 Office of the Scottish Charity Regulator	Enter charity name below					Enter SC No below	
	HAEMOPHILIA SCOTLAND					SC044298	
Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	April	2021		31	March	2022

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	4,200	-			4,200	24,009
Legacies					-	-
Grants	32,500	60,149			92,649	81,150
Receipts from fundraising activities	8,062	5,801			13,863	6,983
Gross trading receipts					-	-
Income from investments other than land and buildings	21	24			45	61
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
					-	-
A1 Sub total	44,783	65,974	-	-	110,757	112,203
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	44,783	65,974	-	-	110,757	112,203
A3 Payments						
Expenses for fundraising activities	-	1,161			1,161	4,154
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	1,189	65,152			66,341	79,252
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination	1,980				1,980	960
Preparation of annual accounts					-	1,000
Legal costs					-	-
AGM/Conference	-	112			112	389
					-	-
A3 Sub total	3,169	66,425	-	-	69,594	85,755
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
A4 Sub total	-	-	-	-	-	-
Total payments	3,169	66,425	-	-	69,594	85,755
Net receipts / (payments)	41,614	(451)	-	-	41,163	26,448
A5 Transfers to / (from) funds						
					-	-
Surplus / (deficit) for year	41,614	(451)	-	-	41,163	26,448

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	70,884	65,657			136,541	110,093
	Surplus / (deficit) shown on receipts and payments account	41,614	(451)			41,163	26,448
						-	
						-	
	Cash and bank balances at end of year	112,498	65,206	-	-	177,704	136,541
	(Agree balances with receipts and payments account(s))						

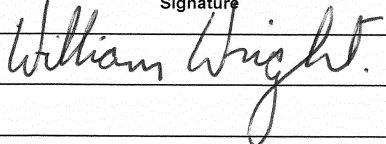
B2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
		Total	-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
		Total	-	-	-

B4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
		Total	-	-

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature 	Print Name WILLIAM WRIGHT	Date of approval 28/09/2022
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Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	x
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
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C4b Trustee expenses - details

	Number of trustees	£
Travel Expenses	1	304

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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HAEMOPHILIA SCOTLAND						SC044298
Additional analysis (1)						
Analysis of receipts and payments						
1 Donations						
	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Novo	4,200	-			4,200	7,884
Swedish Orph					-	1,125
Donations					-	15,000
					-	
Total	4,200	-	-	-	4,200	24,009
2 Grants						
	Unrestricted funds	Restricted funds			Total current period	Total last period
	to nearest £	to nearest £			to nearest £	to nearest £
Scottish Government		30,000			30,000	64,510
Health & Social Care Alliance		18,162			18,162	16,640
National Lottery Awards for All		10,000			10,000	
Worshipful Company of Chartered Secretaries		1,987			1,987	
CSL Behring	10,000				10,000	
Ecclesiastical Movement for Good	1,000				1,000	
Scottish Book Trust	500				500	
Corporate Memberships	21,000				21,000	
Total	32,500	60,149			92,649	81,150
3 Gross receipts from other charitable activities						
	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Other	8,062	5,801			13,863	6,983
					-	
					-	
					-	
					-	
					-	
Total	8,062	5,801	-	-	13,863	6,983
4 Payments relating directly to charitable activities						
	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Travel & Subsistence	703	511			1,214	1,026
Establishment and Office Costs	-	9,777			9,777	7,296
Subscriptions	127	279			406	719
Project costs	-	2,647			2,647	6,394
Staff Costs	-	51,938			51,938	63,477
Bank charges	359				359	340
	-	-			-	-
Total	1,189	65,152	-	-	66,341	79,252

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	4,200				4,200	11,509
Legacies					-	-
Grants	32,500				32,500	64,510
Receipts from fundraising activities	8,062				8,062	5,643
Gross trading receipts					-	-
Income from investments other than land and buildings	21				21	35
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
Sub total	44,783	-	-	-	44,783	81,697
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
Sub total	-	-	-	-	-	-
Total receipts	44,783	-	-	-	44,783	81,697
Payments						
Expenses for fundraising activities					-	4,154
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	1,189				1,189	58,972
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination	1,980				1,980	960
Preparation of annual accounts					-	1,000
Legal costs					-	-
AGM & Conference					-	389
Sub total	3,169	-	-	-	3,169	65,475
Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
Sub total	-	-	-	-	-	-
Total payments	3,169	-	-	-	3,169	65,475
Net receipts / (payments)	41,614	-	-	-	41,614	16,222
Transfers to / (from) funds	-	-	-	-	-	(2,181)
Surplus / (deficit) for year	41,614	-	-	-	41,614	14,041

Nature and purpose of funds

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HAEMOPHILIA SCOTLAND

SC044298

Additional analysis (3)

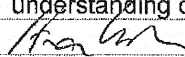
6 Breakdown of restricted funds

	Restricted fund 1 - enter number of funds below		Restricted fund 2 - enter name of fund below		Mum's Group	Health & Social Care Alliance	National Lottery	Scottish Government	Worshipful Company of Chartered Secretaries	Total restricted funds	Total restricted funds last period
	Kenya Twinning Project	Infected Blood Tribute Fund	Painig	Trust Fund							
Receipts											
Donations											12,500
Legacies											-
Grants						18,162	10,000	30,000	1,987	60,149	16,640
Correction from Previous Year											
Receipts from fundraising activities		4,325			1,476				5,801		1,340
Gross trading receipts											
Income from investments other than land and buildings		24								24	26
Rents from land & buildings											
Gross receipts from other charitable activities		4,349			1,476	18,162	10,000	30,000	1,987	65,974	30,506
Sub total											
Receipts from asset & investment sales											
Proceeds from sale of fixed assets											
Proceeds from sale of investments											
Sub total											
Total receipts											
Payments											
Expenses for fundraising activities											
Gross trading payments											
Investment management costs											
Payments relating directly to charitable activities				610							
Grants and donations	1,419					24,043	10,000	28,727	353	65,152	20,280
Governance costs:											
Audit / independent examination											
Preparation of annual accounts											
Legal costs											
AGM								112		112	
Sub total	1,419			610		24,043	10,000	30,000	353	66,425	20,280
Payments relating to asset and investment movements											
Purchases of fixed assets											
Purchases of investments											
Sub total											
Total payments	1,419			610		24,043	10,000	30,000	353	66,425	20,280
Net receipts / (payments)	(1,419)			(610)		(5,881)			1,634	(451)	10,226
Transfers to / (from) funds											
Surplus / (deficit) for year	(1,419)			(610)		(5,881)			1,634	(451)	12,407

Nature and purpose of funds
Kenya Twinning Project. Haemophilia Scotland and the Kenyan Haemophilia Association are World Federation of Hemophilia Twinning Partners. Funds were provided by the World Federation for Haemophilia Scotland to visit Kenya to work together to develop a fundraising strategy and subsequently to fund a Women's Conference.
Infected Blood Tribute Fund. Funds are being raised for a lasting tribute to those who have died following infection with hepatitis C or HIV following their NHS treatment with contaminated blood or blood products in Scotland. The balance on the fund at 31st March 2022 is £39,855.
Health & Social Care Alliance. The Health and Social Care Alliance Self-Management Fund supported us to investigate how improving access to physical exercise and information about staying active could encourage patients to better manage their condition and improve their health.
National Lottery. The Awards for All grant was provided towards the cost of providing additional one-to-one support services for members during the COVID pandemic. This included additional telephone support and interactions via video conferencing.
Scottish Government. Funding provided by the Scottish Government towards work performed by Haemophilia Scotland and its core function to support, inform and advocate for people with bleeding disorders.
Worshipful Company of Chartered Secretaries. This is a funded project to raise awareness with our members of the Scottish benefits system and provide up to date information on eligibility and how to apply.

OSCr

Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts						V2
Report to the trustees/members of	Charity name	Haemophilia Scotland						
Registered charity number	SC044298							
On the accounts of the charity for the period	Period start date				Period end date			
	Day	Month	Year	to	Day	Month	Year	
	01	04	2021		31	03	2022	
Set out on pages							(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.							
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.							
Independent examiner's statement	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]							
	1. which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> • to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and • to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or							
	2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.							
Signed:					Date:	07/10/22		
Name:	Andrew B Wilson							
Relevant professional qualification(s) or body (if any):	CA							
Address:	Nelson Gilmour Smith							
	Mercantile Chambers							
	53 Bothwell Street							
	Glasgow G2 6TB							

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.